

Workspace Rescue The Organized Office

Friday, March 23, 2018

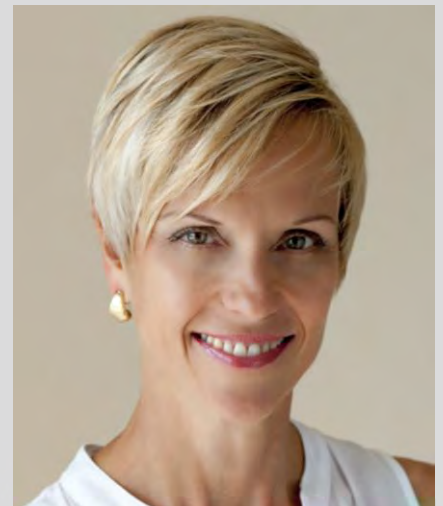
Morrisson-Reeves Library

10:30 a.m. ~ 12:00 p.m.

Turn your office space into a productive oasis instead of a stressful, clutter-strewn mess. You'll learn to reclaim your space and utilize your newly functional office. Most importantly, you'll learn strategies to keep your office organized and well-tuned.

- Rescue your desktop and workspace from unnecessary clutter
- Organize your office play-by-play
- Ask our Five (5) Key Questions when deciding what to keep

Whether you're working from home or in a corporate setting, you'll learn how to organize your office and keep it functional and efficient at all times.



Lori Firsdon
Professional Organizer and
International Speaker

"I feel very strongly that our investment in Lori's seminars was an excellent choice and will pay dividends for our organization going forward. To have our team operating from the same "playbook" in regards to our organizational culture, as well as time management, is a complete game changer."

Sara Lister, Ronald McDonald House Charities of the Bluegrass



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